

Superintendent Search Preliminary Screening Committee and
Public Advisory Committee Joint Meeting
Wednesday, January 8, 2020
7:30 PM-10:20 PM
School Committee Room, 5th Floor, Town Hall
Brookline, Massachusetts

Members present: Michael Glover (Chair), Susan Wolf Ditkoff, Jennifer Monopoli, and David Pearlman.

Public Advisory Committee Members present: J. Malcolm Cawthorne, Arthur Conquest, Grace Fehrenbach, Marsha Inniss Mitchell, Kenny Kozol, Linda Monach, Devon Powell, Luciana Schachnik, Karyn Wang, and Christin Wheeler.

Public Advisory Committee Members absent: Frank Caro.

Other School Committee Members present: Suzanne Federspiel.

Staff/Others present: Town Clerk Pat Ward, Robin Coyne, and NESDEC Facilitator Sally Dias.

Mr. Glover called the meeting to order at 7:30 PM.

1) Public Advisory Committee Members Welcome/Introductions/Swearing In

Mr. Glover welcomed the Public Advisory Committee members and thanked them for agreeing to serve on this Committee. Town Clerk Pat Ward swore in the members of the Committee and shared information on the Open Meeting Law. Ms. Coyne will contact Town Counsel's Office to find out when the next Open Meeting Law training will take place. Members of the Committee introduced themselves. Mr. Glover noted that Frank Caro is also on the Committee and that he has reached out to principals to see whether any would be interested in either serving on the Committee or providing consultation.

2) Overview of Search Process and Schedule; Public Advisory Committee Role, Schedule, and Operating Protocols, including Massachusetts Open Meeting and Ethics Laws, including Laws pertaining to the Confidentiality of Executive Sessions

Dr. Dias provided an overview of the Search Process (Attachment A) and Timeline (Attachment B). Dr. Dias will be drafting a Candidate Profile using feedback from the Focus Groups and Surveys. Dr. Dias and Mr. Glover discussed the Open Meeting Law and the importance of confidentiality in the candidate review process. Members may not discuss any of the candidates with anyone (even other members) outside of a posted meeting. Dr. Dias discussed candidate recruitment and noted that Mr. Glover asked that she investigate the use of specialty job boards (e.g., Diversity.com, Nemnet.com, Diversity Inc. Career Center, Native American Jobs.com, iHispano.com, LatPro.com, National Association of Asian American Professionals, Women for Hire, Black Career Network, Black Jobs, Out and Equal, HBCU Connect, School Spring, and K12 JobSpot). Members of the Committee and community should feel free to contact Dr. Dias with any suggestions for possible candidates.

The Committee discussed how to increase outreach to as many diverse voices as possible. Suggestions included sending another reminder on the Focus Groups with the translations at the top; reaching out to groups/individuals that work with students (e.g., Steps to Success, METCO, African American /Latino Scholars, Parent Advisory Councils, ACE, English Learners, and

Special Education) to request that they encourage students to apply to serve on the Public Advisory Committee; and forwarding the translations to principals and parent groups for posting.

The Committee discussed the importance of getting a diverse candidate pool. Some members expressed concern that the accelerated schedule could impact these efforts.

The Committee discussed the upcoming schedule of meetings. Members were asked to hold the dates below.

Superintendent Search Public Advisory Committee Workshop 1

Monday, January 27, 6:30 PM-9:00 PM, School Committee Room, 5th Floor, Town Hall (Backup Date)

Tuesday, January 28, 7:00 PM-9:30 PM, School Committee Room, 5th Floor, Town Hall

Superintendent Search Public Advisory Committee Workshop 2

Monday, February 3, 6:30 PM-9:30 PM, School Committee Room, 5th Floor, Town Hall

Tuesday, February 4, 6:30 PM-9:30 PM, School Committee Room, 5th Floor, Town Hall (Backup Date)

Superintendent Search Public Advisory Committee Possible Interview Dates

Monday, February 10, 6:00 PM-9:30 PM, Location TBD

Tuesday, February 11, 6:00 PM-9:30 PM, Location TBD

Friday, February 14, 6:00 PM-9:30 PM, Location TBD

3) Possible Appointment of Student Member to the Superintendent Search Public Advisory Committee

The Superintendent Search Preliminary Screening Committee members discussed appointment of a student member. An invitation to apply was sent directly to all Brookline High School students. A number of interested students applied. The consensus of the Committee was to extend the deadline for students to 4:00 PM on January 16, 2020, to reach out again to all Brookline High School students and staff members, and to reach out to groups to request that they encourage students to apply to serve on the Public Advisory Committee (e.g., Steps to Success, METCO, African American /Latino Scholars, Parent Advisory Councils, ACE, English Learners, and Special Education). The Superintendent Search Preliminary Screening Committee will meet on January 16, 2020 at 5:15 PM in the 5th Floor Conference Room, Town Hall, to discuss and possibly vote on a Public Advisory Committee student member.

4) Approval of Minutes

On a motion of Mr. Glover and seconded by Ms. Monopoli, the Committee VOTED unanimously to the minutes of the December 9, 2019 Superintendent Search Preliminary Screening Committee meeting.

The meeting adjourned at 10:20 PM.